## **FAAGC Procedure for Nominations and Elections 2024**

This year the President of FAAGC has asked Leah Cuaresma, Marj Pena, Marvin Noble, and Nieves McNulty (as chair) to form a committee to oversee the upcoming election of officers and board members. This committee may be called **NOMELEC**, short for **NOM** ination and **ELE**ction **C**ommittee.

- Nominations NOMELEC shall solicit from FAAGC members nominations, including self-nominations, for any and all positions of the Executive Board. The Executive Board consists of the Officers (President, First Vice-President, Second Vice-President, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer) and five Board Members. Members making a nomination, should:
  - 1. Review the By-Laws regarding the duties and responsibilities of the officers to make sure that the nominee is qualified for the position they are nominated for.
  - 2. Be sure that the nominee has agreed to be nominated and to serve if elected.
  - 3. Make nominations through an online Nomination Form that will be available on FAAGC's website and Facebook page and also by email, phone call, or text to any member of NOMELEC by stating the nominee's full name and the position they are being nominated for. Information like how long and in what capacity they have been involved as members of FAAGC and other background information that may help members make their choice, will also be helpful.
  - 4. Keep updated with nominations through the FAAGC website and Facebook.
  - 5. A nominee is expected to be present at the election except for a valid reason such as an emergency, a trip that cannot be rescheduled, etc., and should inform the NOMELEC in advance.
  - 6. **Note** that a) nominations are not closed until Election Day when additional nominations will be accepted, and b) that a person only needs to be nominated once for a position.
  - Candidates may **NOT** use the FAAGC Facebook Community and Private pages and website for campaigning. Candidates who campaign on these pages will be disqualified, removed from the ballot, and may not be re-nominated.
- Elections NOMELEC will conduct the election on March 31, 2024.
  - 1. Eligible voters are members who have paid their dues as of 3/25/24 or are lifetime members.
  - 2. The positions will be filled one at a time starting with the President, then the First VP, etc. Additional nominations for a position will be taken until a motion to close the nomination is presented and seconded and approved by voice vote.
  - 3. A single nominee for a position will be elected by acclamation. Otherwise voting will be done by written ballots. NOMELEC will distribute ballots to members (one for each single membership and two for each family membership) and will collect and count the ballots.
  - 4. The candidate getting the most votes (plurality) wins.
  - 5. A candidate who is not elected for one position may still be nominated for another position.
- Absentee Voting: Any eligible voter, especially those who cannot attend the election, may <u>vote by</u>
  Absentee Ballot. Proxy votes will not be accepted on Election Day.
  - 1. The preferred method is to use the Online Absentee Ballot which will be available ten days before Election Day and must be completed and submitted by 6 pm on March 29.
  - 2. If this is not possible, absentee ballots may be sent **via email or text** to a **member of NOMELEC by 6 pm on March 29.** This Absentee Ballot must include the elector's full name (to verify eligibility) and all their elected candidates and their respective positions. Copies or e-copies of these absentee votes will be brought to the election by NOMELEC members to be counted as regular votes.

- 3. Those who have voted by absentee ballot **will not be eligible to vote again** if present in person on Election Day.
- **Election Results:** After all positions are filled, and all ballots are counted, the verified results signed by NOMELEC members, and the ballots shall be turned over to the Secretary of FAAGC.

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